

Harvin Clarendon County Library Board Meeting Minutes

August 19, 2024– 4:30 PM

A called meeting of the Clarendon County Library Board was held at the Clarendon County Administration Building with Vice- Chairperson, Lindsey Moberg, presiding.

Trustees present: Katherine Coffey, Shanna Morgan, Valera Goff, and Lindsey Moberg. Also present: Holly Cockfield (Director)

I. Call to Order and Moment of Silence

Lindsey Moberg called the board meeting to order and there was a moment of silence.

II. Approval of Minutes

The minutes from the July 2024 meetings were reviewed for information.

III. Financial Report

The financial reports for June 2024 and July 2024 accepted for information.

IV. Librarian Report

Cockfield updated the Board on the Friends of the Library's Ruby Jubilee efforts, as well as the staff and Board's activities.

The Library had several technology problems which have all been resolved, and there were only minor issues during Tropical Storm Debby. Efforts are underway to make some final repairs and improvements to the facility before the Ruby Jubilee in October.

Cockfield told the Board about addressing the Summerton Town Council, and the Town's question of whether or not the library would be interested in having a space in the new town hall when they move to Summerton Early Childhood Center.

Updates were given on the success of the Adult, Teen, and Children's summer reading program, and Cockfield informed the Board that the Library's ERATE application is currently on hold.

V. Continuing Business

Cockfield let the Board know that the State Reporting paperwork for the \$950,000.00 of earmarked funds for the Turbeville Library arrived and that the reporting requirements/responsibility for the money falls on the Director and Board.

VI. New Business

Cockfield informed the Board that, despite efforts to secure multiple quotes, only one company had submitted an estimate to automate the library's front doors and that the cost had significantly increased since last year. According to the estimate, new doors would cost \$34,324.00, and to use the existing doors, the cost would be \$25,925.00. While Procurement was in the process of securing more estimates, Cockfield wanted guidance on how to proceed given the dramatic increase in cost since the Board last discussed the project (approximately a \$15,000.00 increase).

While action could not be taken due to a lack of quorum, the Board members present unanimously advised that the library should continue with the project despite the possible increase.

VII. Adjournment

Respectfully Submitted, HEC